

Altadeña PTSO General Meeting
May 16, 2018
Altadeña Library

Board Members in Attendance:

Karen Meinerz, Jody Gibson, Co-Presidents
Tyler Torba, Andrea Caballero, Co-Vice President
Alison Gilmore, Treasurer
Suzanne Rinker, Financial Secretary

Members in Attendance: Casey DeLashmutt,

-Meeting called to order at 8:52am

-January 2018 General Meeting minutes were approved.

Treasury Report – Balance: \$25,142.01. Suzanne highlighted the following budget items: 1) projected net proceeds for the Harvest Festival were \$1,512.58 more than we budgeted, 2) 8th Grade dance expenses were significantly lower than budgeted due to many donated items. Donations accepted at the door were not included in today's spreadsheet, 3) net loss of \$915.48 in spiritwear so far (we have lots of inventory) and 4) book fair just broke even vs. projected \$3,000.00 to the library. Teacher grant requests for reimbursement may still come in. Alison reported that she tries to track each teacher. Spending proposals included \$100 for Speech and Debate and \$250 for pizza for WEB (Where Everyone Belongs) leader training (requested by Mrs. Liberta) and \$173.60 for Mrs. Nuñez for Time For Kids (benefits entire 6th grade). All three proposals approved. We agreed to get three certificates for mani-pedi as a gift for the 4 women who work in the office.

Principal's Report – No Principal's report.

Election for 2018-19 Executive Board –

There were a few last minute amendments and nominations to the slate. The following slate was voted on and approved:

Co-Presidents – Monica Gellman & Tyler Torba
Co-Vice Presidents - Andrea Caballero & Elizabeth Tudor
Secretary – Casey DeLashmutt
Financial Secretary – Suzanne Rinker
Communications Coordinator – Jody Gibson
Hospitality Coordinator – Christie Ellis

*Note – at this time the positions of Volunteer Coordinator and Treasurer remain open. Our bylaws will allow Alison Gilmore to remain as an interim treasurer until a replacement can be elected. It was suggested that the position of Volunteer Coordinator be made a chair instead of a Board member but that will require an amendment to our bylaws.

Committee Reports

1. Book Fair – Jody reported that the dates would be September 11-14 and April 23-26. Pamela McArdle was discussed as a possible chair. During this spring's book fair, we gave away books to over 30 students, who were then required to write a book report. **ACTION ITEM:** we need to clear up next year's budget to reflect that book fair proceeds to go to the library.

2. FDN – We do not have one scheduled for May 2018.
We need a chair for next year and would like for them to be booked out several months in advance so we can adequately promote them.
3. Hospitality – Staff Appreciation Week is this week and they have plans for breakfast, so far.
4. 8th Grade Dance – the event went pretty well and had a red carpet theme. At the last minute, we made an announcement asking for a \$5 donation from each student. Monica and Tyler reported that probably at least half the students made a donation at the door. It was suggested that we lower the budgeted amount for this next year. Normal amount spent is \$1,200.00
5. Band Boosters - they voted to buy \$4,000.00 worth of instruments. Color Guard placed 1st in a competition on April 7. Their finances are in good shape.

Old Business

Tyler signed to contract with Step It Up for our new fall fundraiser. Non participants (who don't fundraise) will have an opportunity to run the course but will not have access to prizes, ice cream, etc. Step It Up probably needs to net \$8,000.00 to PTSO.

New Business –

- We should have binders of a Google Doc for events going forward so that the new board members and chairs have info from previous years and don't reinvent the wheel.
- Robert Everson (former Altadeña parent) wants to have a food truck rally at the school (Food Truck Friday). He would secure the food trucks and we'd do it in cooler months. It was suggested we might alternate this with FDN every other month. Food trucks would not go in the dirt.
- How can we recruit 6th grade? Can we do a flyer? Send it home in advisory or pass it out/have teachers pass it out at MTT?

Meeting adjourned at 10:15am.

Respectfully submitted,
Monica Gellman, Secretary