

Altadeña PTSO Board Meeting

June 16, 2016

Members in Attendance: Helen Baker, Monica Gellman, Jody Gibson, Maria Longley, Karen Meinerz, Shannon Smith, Tracie Stephens

Members not present: Karima Bahrnes-Bell, Alison Gilmore, Christie LaFrance, Sarah McGrain

-Meeting called to order at 6:10 pm

-Introduction of Board/Committee Members

Karen announced the new Board members, Alison Gilmore (Treasurer), Karima Bahrnes-Bell (Financial Secretary) Sarah McGrain (Co-Communications).

Spiritwear – Helen and Jody

-We are working on getting a logo approved by KSD and will use the Kyrene Print Shop as our vendor.

-We will start with shirts and consider adding other apparel at a later date.

-Helen and Jody will go to the print shop and get an idea of prices, shirt styles, timeline, minimum order requirements, etc.

***Action Item:** Karen will send Jody/Helen information on inventory and previous quantities ordered.

Curriculum/Meet the Teacher Night

-Meet the Teacher Night is on Thursday, July 28th.

-We will attempt to sell old spiritwear at MTT, focusing on 6th graders as our customer base.

-The members briefly discussed whether we should have a table at MTT and possibly hand out a few PTSO fliers or a calendar of events.

Meeting Times for Year

-The bylaws currently require at least four general meetings and monthly Board meetings each year.

-Board and General Meetings will be scheduled around Hospitality dates so that members may attend.

-We will try to accommodate working parents by scheduling some general meetings in the afternoons or evenings.

-General meetings will likely be on Thursdays.

-Karen stated that she would like have greater student involvement in PTSO this year.

-We can meet with Student Council and NJHS.

- The Board discussed how to reach other students (those - who are not in SC or NJHS).
- Maria suggested we start a group called “Panther Delegates” with a representative from each pod.
- As an alternative to election or teacher selection of delegates, PTSO could incentivize attendance at General Meetings with some sort of reward like Jamba Juice.

Harvest Festival – Shannon

- The Harvest Festival is on Wednesday, November 2. Mr. Martin approved the date, and Shannon has involved the school Secretary re: a Harvest Fest committee.
- Action Item:** Maria will do a Save the Date on Facebook
- Janie Miller and Allie Schenach will do ticket sales.
- PTSO may provide t-shirts for key volunteers.
- Rides and Games
 - Shannon will probably go with a new company (AZ Bounce) for rides. She’s had difficulty contacting our previous ride vendor.
 - We will eliminate all games except ring toss.
- Food
 - Food trucks will be the primary source of food, but we will still have What’s Poppin’ kettle corn and Yoasis.
 - Shannon will contact the food truck co-op.
- Silent Auction
 - Shannon has already secured Disneyland tickets and a mattress from Tuft & Needle.
 - Karen is in charge of bid sheets
 - Shannon will reach out to Woolaver for donations.
 - Last year, PTSO asked families to donate to the silent auction and received a great response.
 - Action Item:** Tracie will contact our hospitality vendors to request donations.
- Entertainment
 - Shannon reported that this year, the choir performances will be spread out by grade and limited to 20 minutes each. Last year’s combined performance led to overcrowding in the gym, and took many people away from the other Harvest Festival activities. Jazz Band will perform first.
- Coin Drive
 - MidFirst will match funds up to a certain amount and will offer a bonus if we hit another dollar amount.
 - The Board should brainstorm how to make it competitive

among grades and what incentives we will use. We also need to decide where the proceeds will go. Karen proposed that we award a Main Event party as 1st prize and money for teachers' classrooms as 2nd prize.

-Teacher karaoke will be back. We need other fun ideas to involve staff beyond volunteering. We also need someone in charge of karaoke who is familiar with popular music and can veto inappropriate songs.

-Shannon will contact Mr. G to be the DJ.

-Maria proposed that PTSO do a pet food drive as part of Harvest Festival and we contact an agency to bring puppies to the event for petting and possibly adoption. NJHS could run this.

Action Item: Maria will contact Annie Saccoman re: pet food drive idea.

Website Makeover

-There is quite a bit to do to get the PTSO website updated. Currently, all content is down and all anyone can see is "under construction."

-After discussion, the Board decided to focus on getting the most crucial information up on the website ASAP (ex. What a brand new Altadeña parent would want/need to know) and then expand when we have more time.

-The mission statement is in critical need of revision.

Miscellaneous

-We will be using Google Docs this year. Maria and Sarah will organize and possibly archive documents.

- The Board briefly discussed consolidating fundraising efforts, focusing on the need to be respectful of other groups' plans while still having some ownership and direction of fundraising and spending, the new administration at Altadeña, hospitality dates and vendors and amendment of bylaws.

Meeting adjourned at 8:23 pm.

Respectfully submitted,
Monica Gellman, Secretary